

BAYWOOD GOLF AND COUNTRY CLUB

Draft

Board of Directors' Meeting Minutes

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January 24, 2019 5:00 pm

Please note – These minutes are unofficial until approved by the Board of Directors at their next regular meeting tentatively scheduled for Thursday, February 28, at 5:00 pm.

The January meeting of the Baywood Board of Directors took place on Thursday, January 24, 2019, in the dining room of the clubhouse. Present were President Mike Dominick, Vice President Jay Hight, Secretary Ron Pontoni, Treasurer Ron Ross, and Directors Phil Alway, John Goff, Dennis McDonald, Rich Thompson, Kevin Knox and new board member Ann Truesdell. Also present were Head Golf Professional Greg Bean, Golf Course Superintendent Victor Perez, House Manager/Event Coordinator Wendy Smith, and Interim Club Accountant Cyrena Slattery. Several club members were also present.

President Dominick called the meeting to order at 5:00 pm.

Minutes: Mr. Goff moved/Mr. Thompson seconded to approve the minutes from the December 18, 2018, meeting as presented. Motion was approved 9-0. (Board meeting minutes are available for members to review in the Baywood Information-Members Only section of the Baywood website or upon request from the Baywood office.)

President's Report: Outgoing President Dominick had nothing to report, but did thank everyone for working on the board while he was president.

Installation of New Directors and Officers: Outgoing President welcomed newly elected board members: Ann Truesdell, John Goff and Mike Dominick. He also thanked outgoing board member Ron Ross for his service. Ron Pontoni was nominated for President by Dr. Hight with a second by Mr. Thompson. The vote for Mr. Pontoni as President was 9-0 approved. For Vice President Mr. McDonald nominated Jay Hight for Vice President with Mrs. Truesdell seconding the nomination. Dr. Hight was elected 9-0 for Vice President. Dennis McDonald was nominated for Secretary by Dr. Hight/Mr. Goff seconded. Mr. McDonald was elected with a 9-0 vote. Mr. Thompson/Dr. Alway seconded the nomination for Mr. Goff as Treasurer. John Goff was elected Treasurer with a 9-0 approval vote.

Member Comments (Addressing Items not on the Agenda): Patty McDonald said that BWGA will offer to pay the GHIN number for junior girls that are members of Baywood.

House Manager/Event Coordinator Report: Wendy Smith stated that December was a successful months for outside events. January sales were down for the winter. She was getting ready to attend two big wedding shows and reminded everyone about the club Valentine Dinner on February 14.

Golf Course Superintendent Report. Victor Perez updated the board on the condition of the course, fencing issues, and the burning of the slash piles from the logging.

Golf Professional Report: Greg Bean reported on the upcoming events, the Super Bowl tournament, and the Logging Conference tournament on March 14. He also brought up the sale of equipment and apparel in the shop. Mr. Bean also informed the Board of the upcoming freshening up of the golf shop.

Interim Club Accountant Report: Cyrena Slattery gave the Board the year to date profit and loss statement as well as the November profit and loss report. She stated that she is continuing to work with Mr. Goff. She stated that she is finally able to take advantage of some of the statement discounts from suppliers.

Discussion/Action Items: President Pontoni handed out and explained an organizational flow chart for Baywood.

Advertising and Web Site: Mr. Thompson brought the board up to date on the advertising campaign and website improvement. He stated that Mr. Ireland was on hand Wednesday to take photos of members enjoying dinner and will be here to do the same at the dental meeting on Friday. He thanked Ron Ross for his donation to get the program started and Geoff Duncan for his leadership of the project. The board recommended moving forward with this project.

Security Cameras: President Pontoni brought the board up to date on the installation of security cameras in the Club House with more to be installed in the Golf Shop and pool area.

Timber Harvest Revenue: Dr. Hight suggested that we use 50% of the timber harvest money to continue to pay down the loan with Redwood Capital Bank. Then use the other half for club projects. He also brought up the need for an assessment of members. The amount suggested was \$300 for full golf and adjusted for the other categories.

Clubhouse Lighting Retrofit: President Pontoni reported that Redwood Coast Energy Authority had given us a proposal of \$5700 for upgrading our lighting. Further study of the cost/benefit will continue.

Business Membership Proposal: President Pontoni and Mr. Dominick reported on the status of the HSU and St. Joseph proposals. It was approved by consensus to remove the phrase that the business is responsible for the unpaid debt at Baywood of the individual members. It was also decided that the Business Membership should be on a yearly contract.

Trade for vendor services: Still in discussion.

Simulator Program: Mr. Dominick reported that the income from the simulator program is not paying for the lease and it needs 20 members to participate in the program to make it work. A trial program was proposed to allow Mr. Dominick access to the simulator room after hours with his guests. During business hours the simulator would be open to club members participating in the program.

Golf Cart Fleet: The size of the golf cart fleet was brought up because Baywood has been paying for renting up to 20 extra golf carts for our major tournaments. Mr. Dominick brought a proposal before the board that Baywood lease the 20 used carts that he purchased and at the end of the lease the carts would belong to Baywood. This item is still under review.

Debit Card Checking Account: Mr. Dominick moved/Dr. Alway seconded to assign the debit card previously approved for Wendy Smith to the existing "Patio Expansion" checking account. The account will maintain a maximum balance of approximately \$1,000 and the signers on the account will be Ron Pontoni, Jay Hight, Dennis McDonald, and John Goff. Other current signers on the account will be removed. Motion was approved 9-0.

Long Range Club Management Plan: The strategy for recruiting a club manager was discussed.

Scheduling of 2019 Board and Committee Meeting Dates/Times: Board meetings will be on the last Thursday of each month at 5:00 pm. The next board meeting will be February 28. Committees: **Membership** (Rich Thompson) dates to be determined. **Greens Committee** (Kevin Knox) dates to be determined. **Long Term Planning Committee** (Phil Alway) last Thursday of the month at 4:00 pm. **Finance Committee** (John Goff) date to be determined. **House Committee** to be retired at this time. **Social Committee** (Jay Hight) last Monday of the month at 4 pm. **Golf Committee** to be determined.

Committee Reports: None this month.

Old Business: None

New Business: Mike Dominick moved to accept Nicolo Constanzo as a new member, Jay Hight seconded the motion. Passed 9-0. Resigning members: Jason Forster and Fred Moore.

Adjournment of Open Session: 7:25 pm

Closed Session: The board entered into closed session at 7:26 pm.

President Pontoni adjourned Closed Session at 8:30 pm with no action taken.

Respectfully Submitted,

Dennis McDonald
Secretary to the Board