

DRAFT

Baywood Golf & Country Club
Board of Directors Meeting Minutes
March 28, 2019 5:00 pm

DRAFT

Please note – These minutes are unofficial, until approved by the Board of Directors at their regular April 25 meeting.

The regular monthly meeting of the Baywood Board of Directors took place on Thursday, March 28, 2019, in the dining room of the Baywood clubhouse. Present were President Ron Pontoni, Vice President Jay Hight, Secretary Dennis McDonald, Treasurer John Goff, Directors Ann Truesdell, Kevin Knox, Rich Thompson, Mike Dominick, Phil Alway, Golf Professional Greg Bean, and Assistant Club/Golf Shop Manager Brett Sautiere. Absent were House Manager/Event Coordinator Wendy Smith, Golf Course Superintendent Randy Moses, and Interim Club Accountant Cyrena Slattery. Numerous club members were also in attendance.

The meeting was called to order by President Pontoni at 5:04 pm.

Minutes: A motion was made by Ann Truesdell to approve the minutes from the February 28, 2019, board meeting as presented. The motion was seconded by Phil Alway. Passed by unanimous vote.

Member Comments (non-agenda items): Dr. Biteman requested that the product Round Up not be used along his common property line with the club. He also stated his concerns about using the product on the golf course in light of the cancer issues related to this product. Dr. Biteman also would like to see the path on the left of the 4th green cleaned up. Mr. Pontoni said that he would look into it.

Golf Course Superintendent Report: Kevin Knox filled in for the absent Randy Moses. Kevin gave an update on course repairs. He stated that the crew was going to concentrate on mowing when weather permitted rather than burning. Volunteers would be accepted to watch the burn piles to free up the crew.

House Manager Report: President Pontoni gave the report for the absent Wendy Smith. Ron updated the board on the lighting project for inside the club. This is proposed to be done in 3 phases with Phase 1 being LED light bulb replacements using just rebate money and Phase 2 being on-bill credit for fixtures and lights from PG&E. Phase 3 would be additional replacement of light fixtures in the Dining room and Fireplace Room. Dr. Alway suggested that the money left over from the Fixxer Upper project be used toward Phase 3.

We will be moving forward with Phase 1 since it can improve lighting at no cost to the club. A motion was made by John Goff and seconded by Mike Dominick that the Phase 2 program with PG&E be approved. Passed by a 9 to 0 vote.

Mr. Pontoni also mentioned that we have several new employees and a new lunch menu.

Golf Professional Report: Greg Bean reported that the driving range nets will be used when the range is too wet to pick up the balls. He also gave dates for the ladies clinic, the upcoming rules seminar, and the Saturday “It Just Takes Five” Tournament.

Accounting Report: John Goff for Cyrena Slattery. John reported that January was in the black and that they are working on the January and February statements. Everyone is continuing to work on controlling wages and monthly expenses. He would like the finance committee to work on a budget for the club. It was recommended by John that the club continue to keep the kitchen closed on Tuesdays through April.

Discussion/Action Items:

- a. Long-Range Plan: The board discussed a plan to hire a club manager. Finances need to be further investigated before final decisions can be made.
- b. Member Survey: President Pontoni thanked Lynn Erickson for her work on the survey. Results were shared and discussed. It was decided that we would have an informational/input opportunity meeting for members on Tuesday, May 14, at 6:30 pm. The agenda for this meeting will be developed at the April board meeting.
- c. Golf Simulator: Mr. Dominick updated all on the gate/locks/security for the simulator room.
- d. Swimming Pool: To be opened on May 25, closed after September 2 for weekday swimming. September operation will be weekends only. Hours of operation will be from 11am to 6pm Tuesday through Sunday. Lessons will be given prior to 11am when the club opens. Admission for guests is adults \$10 and children \$5. Brett reported that six lifeguards and four snack shack personnel will be needed to staff the pool area. The pool membership cost will again be \$750 for the summer. The pool operational plan was approved by consensus of the board.
- e. Humboldt Tennis Club Partnership: Dr. Alway reported that the Long-Range committee met with the representatives of the Tennis Club to see what their plan was. It was decided that we should have a special meeting to allow them to present their plan to the Baywood Board. This meeting is scheduled for Thursday, April 11, 5:00 pm, and is open to all Baywood members.

- f. Solar Energy Project: Mr. Dominick reported that we need more information to better judge the proposal from North State Solar. We also need to get bids from two other companies. We need to educate ourselves on the costs, tax credits, and warranties.
- g. Marketing Plan: Mr. Thompson informed the board that the new television spots have been finalized and will start airing on several channels in April. This will be in conjunction with the membership drive, which will run April 1st through July 4th. The membership drive golf rates will be the same as the past two years, plus a social membership category will be added at a discounted rate of \$100 per month. All initiation fees will be waived during the membership drive window. The committee suggested that new members be paired with an existing member to inform them of social activities and golf-related activities. A motion was made by Mr. Dominick with a second from Mrs. Truesdell that the new marketing plan and membership drive rates be approved. Passed by unanimous vote.
- h. Member assessment/dues increase: A motion was made by Mr. Knox with a second from Dr. Hight that members who came in under the membership drive program in 2017 be assessed a \$10/month dues increase. Passed 9 to 0. It was decided that a dues assessment of \$300 for existing members be postponed.
- i. **Neighborhood Watch Program:** Dr. Hight informed the board that many burglaries have been reported in the area. His suggestion was that Baywood join the local Neighborhood Watch Program that is being formed in the area. Endorsed unanimously.
- j. **Additional Games/Activities in the Club House:** Mr. Pontoni brought up that it had been suggested that we have more activities in the club house, such as ping pong and pool. These items are being looked into.

Committee Reports: None

Old Business: None

New Member: By a 9-0 vote, new member Chuck Chojnacki was approved.

Resigning Members: None

Adjournment: President Pontoni adjourned the meeting at 7:44 pm.

Closed Session: President Pontoni called Closed Session to order at 7:46 pm. Discussion ensued on personnel matters. No action was taken. Closed session adjourned at 9:09 pm.

Respectfully submitted,

Dennis McDonald, Secretary