

BAYWOOD GOLF AND COUNTRY CLUB

BOARD OF DIRECTORS MEETING

DECEMBER 17, 2019 5:00 pm

The regular December meeting of the Baywood Board of Directors took place on Thursday, December 17, 2019, in the clubhouse dining room. Board members present were: President Ron Pontoni, Vice-President Dr. Jay Hight, Secretary Dennis McDonald, Treasurer John Goff, and Directors Mike Dominick, Ann Truesdell, Rich Thompson, and Kevin Knox. Director Dr. Phil Alway was absent. Staff members present were House Manager/Event Coordinator Wendy Smith, Club Manager Brett Soutiere, Golf Professional Greg Bean, Golf Course Superintendent Randy Moses, and Club Accountant Stacey Cootes. Numerous club members were also in attendance.

The meeting was called to order by President Pontoni at 5:04 pm.

A motion was made by Ann Truesdell to approve the meeting minutes of November 21, 2019. The motion was seconded by Mike Dominick. The motion passed with an 8-0 vote.

MEMBER COMMENTS: Mrs. Portalupi asked why members can no longer pay the annual food and beverage minimum of \$600 in advance, then have their monthly charges deducted from that balance. Brett explained that the computer system cannot do this and it has to be done by hand and is very labor intensive. Mr. Hanson suggested that something be done for the greens crew in appreciation of their fine work. An appreciation lunch the first of May or April was suggested.

GOLF COURSE SUPERINTENDENT REPORT: Randy Moses reported that due to the wetness of the course his crew is focusing on course cleanup and the treatment of the diseased areas of the greens. In addition, they are addressing the gopher problems. Craig Hanson generously offered to donate two dozen mole/gopher traps. Randy also said he is talking to Jacobsen about the problem he is having with our utility vehicle. The new security container is now in place for storage of the small tools and other items.

HOUSE MANAGER/EVENT COORDINATOR REPORT: Wendy Smith reported that we had 125 guests for the Santa Breakfast. December gross income is approximately \$60,000 so far for December. She said that she is looking at other cleaning services for the club and may contract with a new company by the first of the year. She has received many compliments from members and guests on the appearance of the club for the holidays and wished to thank the volunteers for a job well done.

GOLF PROFESSIONAL REPORT: Greg Bean shared that play is down naturally due to the weather, but is up compared to last year. The shop sold 28 dozen golf balls during the Titleist logo promotion. It's now cart paths only until things dry out. Greg thanked Tom Truesdell for the course improvement work he does on Mondays and a big thanks to Jeannine for her Christmas decorations in the shop. Greg wanted to remind everyone that we are accepting donations for the course landscaping project and that he will give lessons utilizing the golf simulator.

CLUB MANAGERS REPORT: Brett Soutiere stated that Stacey Cootes and Christian Castillo are doing great work in their new jobs and the staff did a tremendous job during the power outages. The storage container is being leased from a Fortuna company and seems to be exactly what we need. Past due accounts are being contacted and collections are coming in but some are not returning calls and steps will be taken to collect from them. Members interested in joining NCGA to have an official handicap are being determined.

CLUB ACCOUNTANT REPORT: President Pontoni introduced Stacey Cootes to the Board of Directors and members of the audience. She reported that her goal is to get accurate financial statements out in a timely manner to the Board of Directors. She is also working with Wendy to get a revenue/cost accounting for each event.

DISCUSSION/ACTION ITEMS:

- a) **2020 ANNUAL SHAREHOLDER MEETING:** The 2020 Annual Shareholder Meeting will take place on Tuesday, January 21, 2020, in the fireplace room. Vice-President Hight and Secretary McDonald were named as Proxies for the shareholder vote.

- b) **TUESDAY CLUB CLOSURE FOR WINTER:** President Pontoni led a discussion about possibly closing the club on Tuesdays (in addition to the normal Mondays) during the winter as a cost-saving option. Greg Bean suggested that the golf shop remain open on Tuesdays depending on the weather. It could be operated by one person with the driving range closed. A mat and net could possibly be used. Greg volunteered to donate his time to open and close the golf shop on Tuesdays. A motion was made by Dr. Hight with a second from Kevin Knox to close the clubhouse/bar on Tuesdays during the wet winter months, beginning Tuesday, January 7, but keep the golf shop open per Greg Bean's suggestion with a review at the end of February. Motion passed 8-0.
- c) **GOLF SHOP PRICE INCREASES:** Greg Bean reviewed a list of golf shop price increases for the upcoming year. The Board supported all price adjustments as presented.
- d) **MEMBER COMMUNICATION REGARDING EVENTS:** President Pontoni stated that there were some complaints that the club was closed to members for a wedding without notice being given to members. After some discussion, it was decided that notice should be given to members in advance whenever possible.
- e) **MEMBER BILLING AND CHARGING PROCEDURE REVIEW:** It was suggested that all members use credit cards for food and beverage purchases to increase the cash flow of the club. This was met with mixed reactions. Dr. Hight suggested we turn this topic over to the Finance Committee for discussion and a recommendation. He also favored promptly contacting members who have overdue accounts to increase the club cash flow.
- f) **POSSIBLE FUTURE MEMBER ASSESSMENT:** Before a member assessment is considered, Ann Truesdell would like to see an accurate budget to determine how much the assessment needs to be. Mike Dominick recommended that the assessment cover the annual loan payment of \$72,000 per year. This item was moved to the agenda for the January meeting with our new board members.

g) **NEXT BOARD MEETING:** Thursday, January 30, 2020, at 5:00 pm.

COMMITTEE MEETING REPORTS: None

OLD BUSINESS: None

NEW MEMBERS: John Goff made a motion to approve two new social member applications, Jerome Schlichting and Mike/Sarah Griffin. The motion was seconded by Mike Dominick. Motion passed 8-0.

Adjournment of Open Session: 6:38 pm.

No Closed session was held.

Respectfully submitted,

Dennis McDonald
Secretary to the Board