

BAYWOOD GOLF AND COUNTRY CLUB

Board of Directors' Meeting

Thursday, March 26, 2020

Dining Room 5:00 pm

The regular monthly board meeting of the Baywood Board of Directors was held on March 26, 2020, in the Baywood dining room. Board members present were: President Jay Hight, Vice President Ann Truesdell, Secretary Dennis McDonald, Treasurer John Goff, and Directors Kevin Knox, Stacie Nickerson Mike Dominick, Ron Pontoni, and Ryan McCulloch. Staff member present was Club Accountant Stacey Cootes. Due to the county "shelter in place" policy instituted to mitigate the coronavirus pandemic, the meeting was closed to the membership.

The meeting was called to order by President Hight at 5:03 pm.

A motion to approve the February 27, 2020, board minutes was made by Vice President Truesdell with a second by Kevin Knox. Motion passed 9-0.

President Hight provided an update on the effects of coronavirus on the change of operations at Baywood. Many events have been cancelled or moved to a new date, the club house and golf shop are closed, but members may still play golf using appropriate social distancing.

House Manager/Events Coordinator Report: None

Club Managers Report: None

Golf Professionals Report: None

Golf Course Superintendents Report: None

Club Accountant Report-Stacey Cootes: An updated accounts receivable list was distributed to board members showing the latest figures and which past due accounts will be turned over to collections. Stacey also provided an update on the financials of the club and the new collection policy. Ann Truesdell made a motion to approve the report and adopt the new collection procedures with revisions to come later as necessary. The motion was seconded by Stacie Nickerson. Motion was approved 9-0.

Discussion/ Action Items:

- a) **Member Billing – Credit Card Processing Fee:** The Finance Committee recently recommended to stop charging members a 3% processing fee on the use of credit cards at Baywood. After discussion, Ron Pontoni made a motion to eliminate the credit card processing fees effective immediately. The motion was seconded by Ryan McCulloch and passed 9-0. Ms. Cootes stated that members wishing to auto pay with a credit card on file are increasing. Mike Dominick suggested that we start getting social security numbers on file with member applications to assist with collections, if necessary. Stacey said that she would look into the legality of the process.

- b) **Information Regarding Timber Harvest** – Mike Dominick reported that he hasn't had any contact with the timber buyer. He hopes to have contact with him next month.
- c) **Golf/Social Membership Drive for 2020**- Ron Pontoni reported that a new membership drive program has been agreed upon by the membership committee with new rates and it would be ideally started on May 1, 2020. This date would be dependent upon coronavirus information.
- d) **Summer Pool Membership Details/improvements**- Ryan McCulloch reported that the social committee felt the pool staff needs to control the admission of the swimmers more. He also reported on some rule changes the committee felt were necessary and will bring a written list of the changes to the next board meeting.
- e) **Health Crisis Impact on Members- Resignations, Food & beverage Minimums, Etc.** – President Hight reported that it was decided that during the C-19 crisis the F&B will be eliminated and not start again until the restaurant and bar are open again. When F&B is reinstated, a minimum of \$50 each month instead of \$150 a quarter was discussed. No final decision was made. Dues for all member classifications would remain unchanged at this time with the exception of the F&B item. A hardship leave of absence would be available to members impacted by the crisis at no cost, with no time limit for reinstatement. A letter to the Club President or Manager is required.
- f) Next Board Meeting Date – Thursday, April 23, 2020.

No Committee Reports.

No Old Business.

New Business- Golf member Adam Wagschal submitted this resignation.

Meeting adjourned at 6:36 pm.

Closed Session: Opened at 6:37 pm.

Personnel items pertaining to the coronavirus were discussed. No decisions were made pending updates on the virus and the emergency bill passed by congress.

Closed Session adjourned at 6:55 pm.

Respectfully submitted,

Dennis McDonald
Secretary to the Board