

# BAYWOOD GOLF AND COUNTRY CLUB

## Board of Directors' Meeting

Thursday, April 23, 2020

Dining Room 5:00 pm

The regular monthly board meeting of the Baywood Board of Directors was held on April 23, 2020, in the Baywood Dining room. Board members present were: President Jay Hight, Vice President Ann Truesdell, Secretary Dennis McDonald, Treasurer John Goff, and Directors Kevin Knox, Stacie Nickerson, Mike Dominick, Ron Pontoni, and Ryan McCulloch. Staff members present were House Manager Wendy Smith, Club Manager Brett Soutiere (conference call), and Golf Professional Greg Bean. Due to the county "shelter in place" policy instituted to mitigate the coronavirus pandemic, the meeting was closed to the membership.

The meeting was called to order by President Hight at 5:03 pm.

A motion to approve the March 26, 2020, board meeting minutes was made by Mike Dominick with a second by Ann Truesdell. Motion was passed 7-0.

**Member Comments:** None submitted to office.

**House Manager/Event Coordinator Report – Wendy Smith:** It was reported that the club has lost approximately \$88,000 in cancelled events due to the pandemic. Two weddings have been cancelled in August and two other weddings have been rescheduled for a later date. The staff is working on ideas for creative member events for when the shelter in place order is lifted and the club reopens.

**Golf Professional Report – Greg Bean:** Nothing to report from the golf shop due to the coronavirus closure although the course is getting considerable use by members. Greg reported that he is continuing to check on his staff during this period. The tree planting is going great with only a couple of trees left to plant. When finished there will be a total of 33 new sources of color around the course. Golf tournaments are being rescheduled. It was mentioned that the greens crew should be wearing masks when in groups.

**Club Manager Report – Brett Soutiere:** Due to his quarantine, Brett was in attendance by phone. Brett reported that prior to his quarantine, he had been marshalling on the course. Non-members have still been playing and walking on the course but not as many as in the past. They have been informed that Baywood is a private club and is for members only and asked if they would like to join. They also are informed that during this shut down, guests are not allowed to play at Baywood.

**Club Accountant Report – Stacey Cootes:** Ms. Cootes reported that the Paycheck Protection Program is now fully funded and that she is continuing to check on the requirements of the program for loan forgiveness. An up-to-date financial report was given and the bank is now current with all reports.

**Discussion/ Action Items:**

- a) **Timber Harvest:** Mr. Dominick reported that the redwood log market was still down and with the “shelter in place” order there was not a foreseeable improvement in timber pricing in the next few months. Brian West or one of the other buyers will try to get together with us in the next couple of months.
- b) **Office Copy Machine Lease/Purchase:** Mr. Dominick reported that the current lease on the office copy machine is coming due soon and recommended we consider turning in our old machine and leasing a new copy machine at a lower monthly payment. This would save us the remaining two months of lease payments and the \$1,800 buy-out payment, while also reducing our monthly lease payments from about \$240 per month to about \$160 per month on a five-year lease. The motion was made by Mr. Pontoni and seconded by Mr. Knox. The motion passed 8-0, with Mr. Dominick abstaining.
- c) **Golf Course Maintenance/Security:** It was suggested that Greg and Brett continue to marshal the course regularly and consider distributing membership info to non-members, in addition to getting names and contact information.
- d) **Golf/Social Membership Drive for 2020:** Mr. Pontoni presented the new membership drive rates for new golf members and the new age bracket consolidation, as recommended by the Membership Committee. After some discussion, it was suggested that this special rate remain in effect for just one year, subject to possible annual increases in future years. Mr. Dominick made a motion to accept the new golf and social membership rates and age brackets for one-year contracts as presented below:

Individual Golf	Family Golf
Age 24-40: \$150/month + F&B	Age 24-40: \$200/month + F&B
Age 41-75: \$200/month + F&B	Age 41-75: \$250/month + F&B
	Age 76 and up: \$200/month + F&B
Social: \$100/month + F&B	

Initiation Fee and stock purchase waived, and to guarantee these membership drive rates from May 1, 2020, to April 30, 2021, regardless what date the new member signs up during the membership drive. The motion was seconded by Mr. McCulloch. Motion passed 9-0.

- e) **2017 and 2018 Membership Drive Golf Member Dues Increase:** Tabled until June meeting.
- f) **Health Crisis Impact on Members – Leaves of Absence, Food and Beverage Minimum, Etc.:** No issues to address at this time.
- g) **Next Board Meeting Date:** Thursday, May 7, 2020.

**Committee Meeting Reports as Needed:** None.

**Old Business:** Pool rules discussion was postponed until May meeting.

**New Business:**

- a) **New Members-** Brenden Shumard (Individual Full Golf). Motion to accept by Mrs. Truesdell with a second by Mr. Dominick. Approved 9-0.
- b) **Resigning Members-** Dr. Paul Jung, Marilyn Morris and Debbie Thrash. (Ms. Thrash has since rescinded her resignation.)
- c) **Members Requesting Health Crisis Leave of Absence-** Rich Thompson, Eli Thompson and Adam Wagschal. (Rich Thompson and Eli Thompson have rescinded their previous resignations.)

**Adjournment of Open Session:** 7:14 pm.

**Closed Session Opened:** 7:15 pm.

a) **Personnel**

Matters discussed and resolved through administrative action.

**Session Closed:** 7:35 pm.

Respectfully submitted,

Dennis McDonald  
Secretary to the Board